



ST. FRANCIS XAVIER'S COLLEGE

45, Sycamore Street, Taikoktsui, Kowloon, Hong Kong.

Tel.: (852)2393-2271 Fax.: (852)2391-6101

<http://www.sfxc.edu.hk>

本校檔案：20210507b

各位家長：

家長如欲申請下學年 2021-22 學生資助計劃(即書簿、車船、上網費津貼)，請特別留意：

(1) 在 2020/21 學年曾獲發書簿津貼的申請人

2021 年 5 月 31 日或之前：獲發「登入碼」及相關資料的申請人則須於網上開啟及填妥預填表格，並上載有關證明文件副本後一併經網上遞交。獲發預印表格的申請人須把填妥的預印表格及附加資料表格(如適用)連同有關證明文件副本放入回郵信封，寄回學生資助處辦理申請。在申請處理期間，學生資助處或會聯絡申請人索取補充資料。

申請人如果在 **5 月中**仍未收到紙本申請表格 或 網上登入碼(電子申請表格)及其相關資料，務必緊記自行與學生資助處聯絡，以免延誤申請。

(2) 首次申請 (以往從未申請過的申請人)

2021 年 5 月 31 日或之前：申請人可於網上填妥電子申請表格，並上載有關證明文件副本後一併經網上遞交。申請人亦可把填妥的申請表(SFO7A)，連同相關證明文件副本放入回郵信封，寄回學生資助處辦理申請。

如有任何查詢，請致電學資處 24 小時查詢熱線 2802 2345 或瀏覽學生資助處網頁 (<https://www.wfsfaa.gov.hk/sfo/tc/primarysecondary/tt/application/procedures.htm>)。

前述事項，敬請垂注。順祝

安康

聖芳濟書院校長
姚廣智啟

2021 年 5 月 7 日



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School File Number: 20210507b

Dear parents,

Parents who wish to apply for the 2021-2022 Student Financial Assistance Schemes (i.e. allowances covering cost of books and traveling, and Internet access charges) for the next school year. Please pay attention to the following:

(1) Current Beneficiary of Student Financial Assistance Schemes 2020-2021

For those receiving an “access code” and relevant information for the “Electronic Household Application Form for Student Financial Assistance Schemes”, please use it to access the online application form. You need to complete the online form and upload all necessary supporting documents **on or before 31 May 2021**.

For those receiving the paper version of the Household Application Form for Student Financial Assistance Schemes, please complete the form and return it with all necessary supporting documents to the Student Finance Office (SFO) by post using the given returned envelope **on or before 31 May 2021**.

The SFO will contact the applicants for supplementary information during the processing period, if necessary.

If the applicant has not received the application form or an access code (for electronic application form) and related information by mid-May, please contact the SFO by yourself to avoid any delay in application.

(2) First Time Applicants

Those families who newly apply for financial assistance for students may complete the electronic application form online and upload a copy of the relevant supporting documents. Applicants can also download the application form (SFO7A) from the SFO's webpage. The completed application form (SFO7A) together with copies of the relevant supporting documents should be submitted to the SFO by post. All application online or by post must be submitted **on or before 31 May 2012**.

If you have any enquiries, please call the 24-hour enquiry hotline at 2802 2345 or visit the website of the Student Finance Office at (<https://www.wfsfaa.gov.hk/sfo/tc/primarysecondary/tt/application/procedures.htm>).

Thank you very much for your attention.

Yours faithfully,

IU Kwong Chi
Principal