



ST. FRANCIS XAVIER'S COLLEGE

45, Sycamore Street, Taikoktsui, Kowloon, Hong Kong.

Tel.: (852)2393-2271 Fax.: (852)2391-6101

<http://www.sfxc.edu.hk>

Document No: 20230519a

19th May 2023

Dear parents,

The school's 19th Swimming Gala will be held on the **2nd June 2023 (Friday)** at the Kwun Tong Swimming Pool. The details are as below:

1. All students must attend the event in proper school uniform.
2. All students shall arrive at the venue **before 8:15 a.m.**; otherwise, they will be counted as late for school. The dismissal time is 13:00 p.m.
3. For the absentee due to health conditions, his parent must call and inform the school general office **between 7:30 a.m. – 8:15 a.m.** on the morning of the event. The absentee must submit a **parent letter and medical supporting document** on the next school day.
4. If **Tropical Cyclone Signal No.3** or above, or the **Black/Red Rainstorm Signal** is in force at 6:30 a.m. on the day of the event, the event will be cancelled. Students do not need to return to school.

Please remind your son to follow all instructions given by the teachers, and the rules and regulations on the use of the venue to avoid any accidents. For inquiries, please call the General Office at 2393 2271. Thank you for your attention.

Regards,
LEUNG, Man Fai
Principal
St. Francis Xavier's College

-----✂-----Please sign the following reply slip -----✂-----

Reply Slip

Dear Principal,

The School Notice no. 20230519a is well received. I and my son are well informed the arrangement of the Swimming Gala. I will remind my son to follow the rules and regulations.

Parent's signature

Parent

Date

Name of Student : _____

Class: ____ No.: ____

Contact no. of Student : _____

Name of Parent : _____

Contact no. of Parent : _____