



ST. FRANCIS XAVIER'S COLLEGE

45, Sycamore Street, Taikoktsui, Kowloon, Hong Kong.

Tel.: (852)2393-2271 Fax.: (852)2391-6101

<http://www.sfxc.edu.hk>

Ref: 20200522a

22nd May 2020

Dear Parents,

Coronavirus Disease 2019 **Arrangement for Class Resumption**

1. The Education Bureau (EDB) announced that schools in Hong Kong can resume classes in a gradual and orderly manner. Classes in our school will resume according to the following schedule:

<u>Class Level</u>	<u>Date of class resumption</u>	<u>Start Time</u>	<u>Leave Time</u>
F.3 – F.5	27 th May	7:55 am	1:05 pm
F.1 – F.2	8 th June	7:50 am	1:00 pm

2. All students must wear appropriate Summer uniform and face mask to school.
3. During the class suspension period, our school has thoroughly cleaned and disinfected the school premises. We have urged all staff members to step up precautionary measures to maintain personal hygiene and environmental hygiene of the school. Besides, we will also request all the staff who have contacts with our students to take their temperature before going to school. If they have fever, they must not return to school.
4. All personnel including students, staff and visitors must go through temperature check before entering school premises. A temperature-check station has been set up at the main entrance of the school. Please ask your son(s) to come back to school 15 minutes earlier to avoid delays due to temperature check.
5. To avoid cross-infection, the tuck shop and all drinking fountains will be shut down. Please urge your son to bring his own snacks and water for consumption.
6. We will maintain the environmental hygiene of our school premises as far as we can to safeguard the health of our students. We hope that, after class resumption, students can return to the school and enjoy their learning in a safe environment. However, we are mindful of the rapidly changing nature of the COVID-19 pandemic, schools will keep in view the latest development, and parents should pay close attention to any latest announcements of our school as well as the EDB.
7. Cooperation from parents and students are important for us to maintain a clean and safe environment. We call on your support to step up environmental hygiene in the household, and, on top of that, implement the following measures strictly:

- 7.1 Pay attention to the health condition of your son(s). He should stay away from school and see a doctor immediately if symptom, especially fever, is detected.
- 7.2 Take your child's temperature before he goes to school every day. Fill in the record sheet (Proforma A – to be distributed on the first day of returning to school) and sign your name on it. Your son should show the completed sheet to us daily.
- 7.3 To prevent infection, please ask your child to wear a mask (also applicable when taking public transportations) and bring tissue paper to school every day.
- 7.4 To keep teachers informed of the health condition of students, please complete the Proforma B (*to be distributed on the first school day*) to provide us with the following information:
 - (a) travel history of your child outside Hong Kong in the past 14 days;
 - (b) whether your child has confirmed infection of COVID-19;
 - (c) the health status of those taking care of your child, or those living with your child;
 - (d) the current health status of your child.

Please fill in the Proforma and return to the Form teacher after school resumption. For those who have contracted the virus and have recovered, if they are still within the 14-day quarantine period, they must not go to school.

- 7.5 After the resumption of classes, you are requested to notify our vice principal Mr. Ching Yuk Tong at 2393 2271 immediately in case of any of the following situations, to facilitate our prompt action in taking contingency measures and informing the EDB:
 - (a) your child has been confirmed infection of COVID-19; or
 - (b) your child has been classified as “close contact of an infected person” with COVID-19*
8. According to EDB guidelines, the school suspended all extra-curricular activities. Please urge your son(s) to return home immediately after school.
9. During school suspension, the school used various means of remote learning to maintain the students' learning momentum. Please urge your son(s) to submit any outstanding e-learning assignments.
10. The final examination will be postpone to 8th July. The detailed examination arrangements will be disclosed as soon as they are available.
11. To make up for the lost lesson time, the post-exam period (23rd to 30th July) will be used for regular lesson learning and teaching.
10. Students may have developed worries, anxiety or mental stress during the school suspension. If you notice any relevant negative emotions before or after the

resumption of class, please notify the school. We will try our best to offer assistance.

With concerted efforts contributed by different parties, we look forward to overcoming the adversities of the pandemic so that students, teachers and parents can resume normal living and healthy life.

Regards,

IU Kwong Chi
Principal

St. Francis Xavier's College
Declaration form for travel history and health status of students

Name of Student : _____ Class : _____ Class No : _____

Part A – Travel history of your child outside Hong Kong in the past 14 days

My child has not been away from Hong Kong in the past 14 days prior to class resumption

My child has paid visit outside Hong Kong in the past 14 days prior to class resumption

Duration: From _____ (Month) ____ (Day) (Departure date)

To _____ (Month) ____ (Day) (Arrival date)

Destination (Please specify countries and cities) : _____

Part B – Whether your child has confirmed infection of COVID-19

My child has not confirmed infection for COVID-19.

My child has confirmed of COVID-19 infection and has already recovered. Hospitalization

Period : From _____ (Month) ____ (Day)

To _____ (Month) ____ (Day)

Part C – Health status of those taking care of your child, or those living with your child

Person taking care of or living together with my child has not confirmed infection for COVID-19

Person taking care of or living together with my child has confirmed infection for COVID-19, the person has recovered / is still receiving treatment in hospital / has been discharged from hospitals and taking medicine. (please delete as appropriate)

Relation with my child (please specify) _____

Person taking care of or living together with my child, has not been classified as “close contact of an infected person”^{*} of COVID-19.

Part D – Current health status of your child

My child has no symptoms of cough, shortness of breath, breathing difficulty and sore throat.

Name of Parent/Guardian (in Block Letter) : _____

Signature of Parent/Guardian : _____

Date : _____

* In general, close contact means having cared for, having lived with, or having had direct contact with respiratory secretions and body fluids of a confirmed patient.