

St. Francis Xavier's College
2016/2017
Computer Literacy
Course Outline

Level: F.1

Term: 1

	Topic / Main Theme	No. of cycles
1	English typing skills	1.5
2	Use of Google Account	0.5
3	Word processing - Letter formatting - CV formatting - Journal layout	3
4	Presentation with PowerPoint and Prezi (cross with LS) - Slide design with PowerPoint - Millionaire game with PowerPoint - Use of Prezi	3
5	Exam: Typing (Practical), Word processing (Practical)	1

Modes of Assessment and weighting:

Modes	Regular Tests	Individual Project	Written Examination	Practical Examination
Weights	---	---	---	50+50%

Term: 2

	Topic / Main Theme	No. of cycles
1	Computer Concepts I - Computer system unit - Number systems - Bit, byte and word	2
2	Computer Ethics - Access to computer with criminal or dishonest intent - Cyberbullying	1
3	Logic Thinking with Scratch - Shapes construction and simple animation - Maze design - Shooting game	4
4	Google Sketchup - Dream House Design with 3D concepts - Interior Design with measuring tools	2
5	Google Docs	2

6	Exam: Presentation Project, 3D Design Project, Scratch Project	
---	--	--

Modes of Assessment and weighting:

Modes	Regular Tests	Individual Project	Group Project	Examination
Weights	---	30+30+40%	---	---